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Customer Identification – 100 Point Check

Complete the form using blue or black pen and print in clear CAPITAL LETTERS

YOUR IDENTITY DOCUMENT REQUIREMENTS

This form will be used to verify your identity. You must verify your identity using the documents overleaf.

You **MUST** use at least **ONE** Primary Document and the documents must total at least 100 Points.

The combination of these documents must show:

- (i) Your FULL NAME
- (ii) Your current RESIDENTIAL ADDRESS
- (iii) Your DATE OF BIRTH
- (iv) Your NATIONALITY (nationality must be proven if you are not an Australian Permanent resident) and
- (v) Your PHOTOGRAPH

ANY WHITE OUT ON THE FORM WILL NOT BE ACCEPTED. Please turn over for more information.

HOW TO LODGE YOUR APPLICATION AT AUSTRALIA POST

1. Lodge your form at any participating post office. To find the nearest participating outlet, please call 13 13 18 or go to auspost.com.au/pol and select "Identity Verification Form/Request" from the Application and Form Lodgement Services.
2. **DO NOT** complete the Declaration by Applicant section – your signature must be witnessed by the Australia Post verifier.
3. Identification documents **MUST** be presented and be original.

APPLICANT DETAILS

Title	First name(s) <i>(full name no initials)</i>	Surname
<input type="text"/>	<input type="text"/>	<input type="text"/>
Date of birth	Contact phone number	
<input type="text" value="DD / MM / YYYY"/>	<input type="text"/>	

CURRENT RESIDENTIAL ADDRESS OF APPLICANT (must be an Australian residential address not a PO Box)

Unit number/street number/street name		
<input type="text"/>		
Suburb/Locality	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>

DECLARATION BY APPLICANT

I acknowledge that the information on this form is true and correct. The details on this form have been completed by me and not another person.

DO NOT SIGN UNTIL YOU LODGE THIS FORM AT AUSTRALIA POST

Your signature must be witnessed by the Australia Post verifier

Applicant to sign at Australia Post

X

Date

<input type="text" value="DD / MM / YY"/>

Disclaimer and Privacy Notice – Australia Post is acting as an agent for HSBC and collects your information to identify you in accordance with requirements under Australian Law. Your details will be forwarded to HSBC and may also be disclosed to government agencies such as AUSTRAC. Subject to certain exceptions you may request access to your personal information. If access is denied, the law says we must tell you why.

Comments (Australia Post Use Only)

100 POINT CHECK GUIDE

In order for us to complete the account opening process, it is a legal requirement that we verify your identity. To do this, you need to present original identification documents to the value of 100 Points to Australia Post who will conduct an identity check on our behalf.

Step 1: Take your completed form with your original documentation to an Australia Post Bank@Post outlet.

Step 2: The Bank@Post outlet will confirm your details and direct them to us.

Step 3: Once we receive and verify your 100 Point Identification Check, we will be in contact with you.

Documents used must be current and confirm your full name, date of birth and residential address. At least one document must also verify your identity by photograph.

Commonly used documents can be a combination from the list below.

PRIMARY IDENTIFICATION DOCUMENTS

At least one document **must** be from the Primary Identification Documents list

You are only allowed to use **one** of the following:

- Passport (current or expired with last two years, but not cancelled)^ 70 points #
- Birth Certificate/Extract^ 70 points #
- Citizenship Certificate^ 70 points #

You may use **more than one** of the following:

- Licence issued under Australian law (e.g. Driver Licence or other government issued licence)^ 70 points #
- Government Issued Proof of Age or Photo Card 70 points #
- Pension Card (Issued by Centrelink) 70 points #
- Foreign Driver Licence^ 70 points #

SECONDARY IDENTIFICATION DOCUMENTS

You may use **several** of the following:

Documents which may verify your identity by photograph and full name:

- Government authority or public service employee's ID Card 30 points
- Tertiary Education Institution ID card 30 points
- Centrelink Health Care Card or Commonwealth Seniors Health Card 30 points

Documents which may verify your full name and/or address:

- Council rates (issued within the preceding 12 months) 30 points
- Australian Driver Licence issued on paper^ 30 points
- Medicare card 30 points
- A bank/credit union/building society passbook, statement or debit /credit card 30 points †

(The documents shown below must have been issued within the preceding 3 months)

- An account (e.g. mobile telephone or pay TV) 30 points
- Utility bill (e.g. water, electricity, gas or landline telephone) 30 points

^ If the Birth Certificate/Extract, Passport, Citizen Certificate or Driver Licence is in a language other than English, it needs to be accompanied by an accredited English translation.

If you have changed your name from that on the document (e.g. due to marriage etc.), the document cannot be accepted.

† If you wish to count more than one bank document or card, each document **MUST** be issued by a different Financial Institution (FI). If documents are from the same FI **only one** can be counted.

The Bank@Post outlet will confirm your details and send your Customer Identification – 100 Point Check form direct to us. Once we receive and verify your identity, we will send out your new card within 10 business days.