



Complete the form using blue or black pen and print in clear CAPITAL LETTERS

<p>How to complete this form</p> <ul style="list-style-type: none"> • Tick the box next to the document sighted in Part B. • Original documents must be sighted by an HSBC employee. • Copies of both sides (if double sided) of the original documents must be kept. • HSBC employee to sign and certify the copies of the identification documents. • Total points scored must be at least 100 points. 	<ul style="list-style-type: none"> • You must have at least ONE Primary document. • The combination of Primary and Secondary documents must display/verify the following: (i) Full Name (ii) Date of Birth (iii) Residential/Permanent Address (iv) Nationality (nationality only if the individual is not an Australian resident or cannot produce any of the documents marked with 1) and (v) Photograph.
<p> Mail the completed form to: GPO Box 5302, SYDNEY NSW 2001</p>	<p>OR  Fax to: 1300 765 150</p>

PART A

All identification must show the individual's full first and last names. Acceptable formats for an individual whose name is *James John Smith* are: (i) *James John Smith* (ii) *James Smith* (iii) *James J Smith*.

Individual's full name	Account name
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Account/Reference number	
<input style="width: 95%;" type="text"/>	

PART B

PRIMARY IDENTIFICATION DOCUMENTS (70 points)
You must have at least one primary document

*You may use only **one** of these documents to get to 100 points*

Australian Birth Certificate ¹ and Extract ¹	
Australian Citizenship Certificate ¹	
Australian Passport ^{1 2}	
Foreign Birth Certificate ³	
Foreign Citizenship Certificate ³	
Foreign Passport ^{2 3}	

*You may use **more than one** of these documents to get to 100 points*

Australian Driver's Licence (photographic) ¹	
Australian Proof of Age Card (or equivalent)	
Centrelink Pension/Benefits Card	
Foreign Driver's Licence ³	
Foreign National Identity Card ³	

SECONDARY IDENTIFICATION DOCUMENTS (30 points)

Australian Driver's Licence (paper-based) ¹	
Debit card issued by an Australian or foreign ³ financial institution	
Credit card issued by an Australian or foreign ³ financial institution	
Medicare Card ^{1 4}	
Marriage certificate issued by the Australian or Foreign Government	
Centrelink/Commonwealth Health Care Card ¹	
Centrelink/Commonwealth Seniors Health Care Card ¹	
Centrelink/Commonwealth Ex-Carer Allowance (Child) Health Care Card ¹	
Student Identification Card issued by an Australian University ⁸ or TAFE College	
Current residential property lease agreement/Service Apartment agreement issued by a real estate agent or serviced apartment	

DOCUMENTS that MUST BE LESS THAN 12 MONTHS OLD

Australian Taxation Office (ATO) notice letter issued to the individual which (a) records a debt payable to, or by the Australian Commonwealth under an Australian Commonwealth taxation law and (b) was issued within the preceding 12 months.	
Council Rates notice	
Notice/Statement issued to the individual by an Australian government which records the provision of financial benefits to the individual (e.g. Medicare Statement, Centrelink Statement, HECS/PELS notice, ATO refund notice, etc)	
Australian Taxation Office (ATO) notice letter issued to the individual which shows the Tax File Number issued to the individual and was issued within the preceding twelve months	

DOCUMENTS MUST BE LESS THAN 3 MONTHS OLD

A letter ⁷ or notice of enrolment issued by an Australian University ⁸ or TAFE College		Utility Bill ^{3 5}	
Bank account statement issued by an Australian or foreign ³ financial institution		ASIC current search ⁵	
A letter issued to the individual by the Employer which is printed on the Company's letterhead and which records the full name and residential address.			
A letter ⁷ issued by an Australian or foreign primary or secondary school, which records the period of enrolment of the individual and is signed by the school's principal or deputy/vice principal			

GUIDANCE NOTES

¹ Documents proving Australian residency/nationality
² You may use a passport which has expired (not cancelled) within the last two years.
³ Documents not written in English must be accompanied by an English translation from a NAATI accredited translator or from an HSBC employee
⁴ If your Medicare card says "Reciprocal Health Care" then you will have to prove your nationality
⁵ Foreign utilities providers must be government owned
⁶ For corporate customers only and must be undertaken by HSBC at a cost to the applicant
⁷ Must be on the letterhead of the school, TAFE or Australian university
⁸ Must be a government accredited university