

Business Internet Banking – Increase Limit For Regular Payees

Complete the form using blue or black pen and print in clear CAPITAL LETTERS

Complete this form to increase the daily limit for transfers to regular payees **OR** to increase the limit for Business Administrators/Users for this transaction type.

 Mail the completed form to: **GPO Box 5302, SYDNEY NSW 2001** **OR**  Fax to: **1300 765 150**

BUSINESS DETAILS

Business customer number (9 digits)

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Registered business name

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ABN

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Contact phone number

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LIMIT TRANSFERS TO REGULAR PAYEES

Specify the total daily transaction limit for all transfers to regular payees (i.e. pre-designated transfers) for the business as a whole

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NOMINATED PAYEE DETAILS

Give details of payee(s) to whom you wish to make regular payments

	Nominated payee 1	Nominated payee 2
Account name		
Bank name		
BSB		
Account number		
Details for your account		
Details for beneficiary		

If the account is not held in Australia the following details are also required

Currency		
IBAN/BIC/ Local bank code		
Description/ Narrative		
Type of Transfer * (Select one box only)	<input type="checkbox"/> Telegraphic Transfer <input type="checkbox"/> Local Payment <input type="checkbox"/> Local Telegraphic Transfer	<input type="checkbox"/> Telegraphic Transfer <input type="checkbox"/> Local Payment <input type="checkbox"/> Local Telegraphic Transfer

* Refer to Fees and Charges Guide for applicable fees

BUSINESS ADMINISTRATOR'S DAILY TRANSACTION LIMIT

Title	First name(s)	Surname
<input type="text"/>	<input type="text"/>	<input type="text"/>

Specify the daily transaction limit for transfers between EFT Account and regular payees (i.e. pre-designated accounts) for the **Business Administrator**.

This daily limit will apply to the Business Administrator and must be lower or equal to the business limits. Once a limit is assigned to the Business Administrator they can assign limits to Users.

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DECLARATION AND AUTHORISATION

By signing below, the Account holder hereby acknowledges and agrees that this form contains:

- its instructions to HSBC about a Business Administrator's daily transaction limit;
- its instructions in regards to the total daily limit for pre designated transfers for the Account holder as a whole; and/or
- the details of nominated Payee(s) to whom regular payments will be made.

and that the limits and instructions contained in this form will be binding upon the Account holder pursuant to the terms and conditions of the HSBC Business Internet Banking Product Disclosure Statement.

SIGNATORY 1

Signature

Date

Name

Office/Title

SIGNATORY 2

Signature

Date

Name

Office/Title

Refer to the Business Internet Banking Guide at www.hsbc.com.au/bib_user_guide for more details.