

If you are an HSBC Internet Banking customer for an SMSF, Trust or Non-trading company, please complete this form to amend the **linked accounts** or **limits** for the entity as a whole **OR** to change the type of access available to existing Administrators/Users.

✉ Mail the completed form to: **GPO Box 5302, SYDNEY NSW 2001** **OR**  Fax to: **1300 765 150**

ENTITY DETAILS

Entity customer number (9 digits)

Registered name

ABN (if applicable)

Contact phone number

AMENDMENTS TO ACCOUNT ACCESS

Add/Remove the following accounts for Internet Banking access for the **Entity as a whole**

Access	BSB Number	Account Number
Add <input type="checkbox"/> Remove <input type="checkbox"/>		
Add <input type="checkbox"/> Remove <input type="checkbox"/>		

AMENDMENTS TO LIMITS

Specify the maximum daily transaction limits to apply to the Internet Banking Service for the **Entity as a whole**

Transaction type	Maximum daily limit (AUD)*	Required daily limit (AUD)
Transfers between your EFT accounts	500,000	
Transfers between your EFT accounts and third party accounts	50,000	
BPAY®	25,000	

* Details of default daily limits are contained in the Internet Banking Product Disclosure Statement. Please refer to that document for full details before nominating changes to limits.

USER ACCESS AMENDMENTS

If you wish to change the level of access for an existing **Administrator/User**, indicate their new access level in the table below.

If you wish to add a new User complete the HSBC Internet Banking Application form on www.hsbc.com.au

First Name(s)	Surname	Internet Banking Username	Change Access to
			<input type="checkbox"/> Administrator <input type="checkbox"/> User <input type="checkbox"/> Remove Access
			<input type="checkbox"/> Administrator <input type="checkbox"/> User <input type="checkbox"/> Remove Access
			<input type="checkbox"/> Administrator <input type="checkbox"/> User <input type="checkbox"/> Remove Access

DECLARATION AND AUTHORISATION

By signing below, the Account holder hereby acknowledges and agrees that:

- this document contains your instructions to HSBC about how an Administrator/User is authorised by the Account holder to use the Internet Banking Service to administer and transact on the Account, and that, solely with respect to the Account holder's use of the Internet Banking Service, where the instructions contained in this document are different from any authorisation set out in the Mandate for Accounts or other instructions relating to its Accounts, the instructions in this document will prevail;
- the Account holder will be liable for any Administrator/User use of the Internet Banking Service in the same manner as it is liable for the actions of Authorised Signatories in the Mandate for SMSF, Trust & Non-Trading Company Accounts; and
- the Internet Banking Service is subject to the terms and conditions contained in the Internet Banking Product Disclosure Statement.

Who needs to sign this document:

1. If you are a trust, all the trustees must sign unless the trust deed provides otherwise.
2. If you are a company and there is only one director who is also the only company secretary, that director must sign; if there are two or more directors, either two directors or a director and a company secretary can sign.
3. If you are in a partnership formed by individuals, each and every individual partner must sign.

SIGNATORY 1

Signature

Date

Name

Office/Title

SIGNATORY 2

Signature

Date

Name

Office/Title

For multiple signatories, please attach extra pages for the additional signatures.

Office Use Only

SV <input type="checkbox"/>	Checking officer name		Signature		Date	/	/
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