

Please return the signed and completed form to your nearest HSBC bank branch or mail to:

 **HSBC Bank Australia Limited, GPO BOX 3096, Parramatta NSW 2150**

## MY/OUR PERSONAL DETAILS

### ACCOUNT HOLDER 1

Customer name

Email address

Contact phone number

### ACCOUNT HOLDER 2 (if applicable)

Customer name

Email address

Contact phone number

I/We are/am writing to advise that I/we request, authorise and direct that the direct debit described below be cancelled.

## DETAILS OF ACCOUNT DEBITED

Name of **previous** financial institution

BSB number

Account number

Account name

## DETAILS OF DIRECT DEBIT

Name of debit user

Debit user ID number

Description of payment

Lodgement reference number

Name of remitter

Date account last debited

I/We request the Sponsor Institution of the Debit User, to promptly forward a copy of this Direct Debit Cancellation Request to the Debit User. The Debit User is to act promptly in accordance with an instruction to cancel a Direct Credit.

## AUTHORISATION

I/We confirm that I am/we are authorised to operate the account represented by the BSB and Account number detailed above.

I/We authorise HSBC to complete any blank fields in the section entitled 'Details of Direct Debit' and submit this Direct Debit Cancellation Request on my/our behalf.

I/We authorise HSBC to act in accordance with my/our instructions set out in this form.

☐ By completing this form, I/we consent to HSBC providing me/us documents, notices and otherwise contacting me/us electronically, as outlined under clause 40 ('How do we communicate?') of the Personal Banking Booklet. I/We have understood the implications of electing this method of communication.

### ACCOUNT HOLDER 1

Signature

Date

Full name

### ACCOUNT HOLDER 2 (if applicable)

Signature

Date

Full name

For additional cancellations, please complete a separate 'Direct Debit Cancellation Request' for each cancellation.

## CONFIDENTIAL COMMUNICATION

This document is confidential and intended only for the use of the addressee. If you have received this communication in error, please notify the financial institution from which you have received it, at the telephone number given, to arrange disposal. Unauthorised use of the information in this message may result in legal proceedings against the user.